



PROMOTING VHF  
AMATEUR RADIO  
COMMUNICATIONS  
IN THE 21ST  
CENTURY

## BYLAWS OF THE INLAND EMPIRE VHF RADIO AMATEURS

### I. Name and Purpose

The name of the organization shall be the **Inland Empire VHF Radio Amateurs**, hereinafter referred to as the **VHF Club**. The purpose of the VHF Club shall be: The enhancement of Amateur Radio knowledge, technology and practice and to provide radio communication service to the public in normal, special events and emergency situations.

### II. Membership

Membership shall be open to all persons interested in amateur radio communication. Non-members may not vote or hold office.

There shall be three (3) classes of membership:

1. **Active Member** - Licensed radio amateurs whose dues are current. Active members may vote and hold office.
2. **Life Member** - An active member who shall have rendered such service to the VHF Club to justify granting a life membership. No dues are required of life members. Life members may vote and hold office.
3. **Honorary Member** - Persons who by past contributions to amateur radio are found to merit such distinction. No dues are required of honorary members. Honorary members are not eligible to vote or hold office. All life or honorary membership proposals shall be submitted at a regular meeting of the VHF Club for a majority vote of those present.

### III. Member or Officer Termination

Any member or officer may be terminated by two-thirds (2/3) vote of members present and entitled to vote. Notice of such proposed termination shall be given to the membership and to the member affected in that manner provided for in Article IV, Paragraph (2). Grounds for termination of a member or an officer include but are not limited to Willful or malicious actions which are opposed to the welfare of the club and/or its goals and/or misuse of the privileges granted to the members or officers of the club or violation of FCC rules & regulations.

#### **IV. Membership Meeting**

1. A meeting of the membership shall be held as directed by the President of the VHF Club. The annual meeting is held in May. Special meetings may be called at such times and places as may be specified by the call of the President, a majority of the Board, or ten (10) or more members eligible to vote. Previous notice per Article IV, Paragraph (2) is required.
2. Adequate notice of any meeting shall consist of an email sent to all club members with known email addresses and posting it on the VHF Club website, from 2 to 10 days before the meeting.

#### **V. Directors**

The VHF Club affairs shall be managed by a board of seven, consisting of three (3) directors and four (4) club officers, hereinafter referred to as the Board. Terms of office for the directors shall be three years with one director to be elected each year.

#### **VI. Trustee**

The Trustee is appointed by the Board and shall have voting rights at the board meetings on any matter where changes in station operation or equipment are proposed and/or voted upon by the Board. Trustee may hold elected office. If a Trustee holds elected office that member may cast only one vote. The Trustee shall enforce such rules and regulations as required for proper amateur operations of the stations within the lawful limitations imposed by the Federal Communications Commission rules, the agencies controlling the station's sites and the Board.

#### **VII. Officers**

The officers of the VHF Club shall be the President, Vice-president, Secretary, and Treasurer. Terms of office are for one year. These officers are also members of the Board.

1. **President:** The President shall supervise all activities of the VHF Club and shall execute instruments in its behalf; shall preside over all meetings of the Board and of the membership; shall call such special meetings of the membership as he shall deem necessary; shall appoint all committees, and shall perform such other duties as usually pertain to the office. Four (4) to five (5) weeks before the annual meeting of the membership, the President shall appoint a committee of three (3) life or active members to review the Treasurer's books for the previous fiscal year and report thereon at such meeting. The president should also be on the signature list of the bank account along with the Treasurer
2. **Vice-president:** The Vice-president shall act for the President in his absence or upon his resignation, disability or demise. The Vice-president shall be Chairman of the Election Committee.
3. **Secretary:** The Secretary shall keep minutes of all meetings.

4. **Treasurer:** The Treasurer shall receive and be accountable for all funds belonging to the VHF Club; shall sign all checks and pay all bills when authorized to do so by the Board; shall keep an accurate set of books and report monthly to the Board on all receipts, disbursements, and balances on hand; shall prepare and submit to the Board and membership an annual report showing receipts, disbursements, and balance on hand; shall file all reports and tax returns required by law; shall notify all members that dues will be payable at the end of the membership period and shall mail delinquency notices within thirty (30) days following expiration of membership. The Treasurer or his designate will provide a roster of members, paid for the current year, to the President at the start of the annual meeting. The Treasurer, for accounting purposes, shall balance the VHF Club's financial records monthly. The Treasurer shall be listed on the signature list of the VHF Club bank account along with the President

## **VII. Board Meetings**

A meeting of the Board shall be held upon notice by the President at a date, time, place and format stated. Four Board members shall constitute a quorum. The act of the majority of those Board members or Board members and Trustee present at a meeting attended by a quorum shall be the act of the Board.

## **VIII. Compensation**

With the approval of the board, members may be compensated for services rendered or expenses incurred.

## **IX. Financial Arrangements**

### **1. Bank Accounts & Signing Authority**

The Board shall approve the establishment of any new or additional bank accounts. The President or the Treasurer shall have the power to make, sign and endorse and accept for and on behalf and in the name of the VHF Club drafts and checks in the regular course of business of the VHF Club. All bank accounts for the VHF Club shall carry signature cards containing the signatures of the President and Treasurer with authority to hold a debit card and to write and endorse drafts or checks for the VHF Club account.

### **2. Disbursement of Money**

The Treasurer (or President in the absence of the Treasurer) shall disburse all monies as approved by the Board.

Revised August 13, 2020