



PROMOTING VHF
AMATEUR RADIO
COMMUNICATIONS
IN THE 21ST
CENTURY

BY LAWS OF THE INLAND EMPIRE VHF RADIO AMATEURS

I. Name and Purpose

The name of the organization shall be the **Inland Empire VHF Radio Amateurs**, hereinafter referred to as the **VHF Club**. The purpose of the VHF Club shall be: The enhancement of Amateur Radio knowledge, technology and practice and to provide radio communication service to the public in normal, special events and emergency situations.

II. Membership

Membership shall be open to all persons interested in amateur radio communication.

There shall be four (4) classes of membership:

1. **Active Member** - Licensed radio amateurs whose dues are current. Active members may vote and hold office.
2. **Life Member** - An active member who shall have rendered such service to the VHF Club to justify granting a life membership. No dues are required of life members. Life members may vote and hold office.
3. **Associate Member** - Persons interested in the objectives of the VHF Club and whose dues are current. Associate members are eligible to vote, but may not hold office.
4. **Honorary Member** - Persons who by past contributions to amateur radio are found to merit such distinction. No dues are required of honorary members. Honorary members are not eligible to vote or hold office. All life or honorary membership proposals shall be submitted at a regular meeting of the VHF Club for a majority vote of those present.

III. Member or Officer Termination

Any member or officer may be terminated by two-thirds (2/3) vote of members present and entitled to vote. Notice of such proposed termination shall be given to the membership and to the member affected in that manner provided for in Article IV, Paragraph (2). Grounds for termination of a member or an officer include but are not limited to Willful or malicious actions which are opposed to the welfare of the club and/or its goals and/or misuse of the privileges granted to the members or officers of the club or violation of FCC rules & regulations.

IV. Membership Meeting

1. A meeting of the membership shall be held on a regularly recurring day of each month, except July and August, the place and time as directed by the President of the VHF Club. The annual meeting is held in May. Special meetings may be called at such times and places as may be specified by the call of the President, a majority of the Board, or ten (10) or more members eligible to vote. Previous notice per Article IV, Paragraph (2) is required.

2. Adequate notice of any meeting shall consist of at least two of the following: United States mail, email, posting on the VHF Club web site, announce on the VHF Club net, not less than ten (10) calendar days before the date of such meeting Notice shall state the purpose or purposes for which the meeting is called. Such notice shall be deemed delivered when post marked by the United States mail and addressed to the member at his mailing address or e-mailed to the address as it appears on the records of the VHF Club.

V. Directors

The VHF Club affairs shall be managed by a board of seven, consisting of three (3) directors and four (4) club officers, hereinafter referred to as the Board. Terms of office for the directors shall be three years with one director to be elected each year.

VI. Trustee

The Trustee is appointed by the Board and shall have voting rights at the board meetings on any matter where changes in station operation or equipment are proposed and/or voted upon by the Board. Trustee may hold elected office. If a Trustee holds elected office that member may cast only one vote. The Trustee shall enforce such rules and regulations as required for proper amateur operations of the stations within the lawful limitations imposed by the Federal Communications Commission rules, the agencies controlling the station's sites and the Board.

VII. Officers

The officers of the VHF Club shall be the President, Vice-president, Secretary, and Treasurer. Terms of office are for one year. These officers are also members of the Board.

1. President: The President shall supervise all activities of the VHF Club and shall execute instruments in its behalf; shall preside over all meetings of the Board and of the membership; shall call such special meetings of the membership as he shall deem necessary; shall appoint all committees, and shall perform such other duties as usually pertain to the office. Not less than four (4) nor more than five (5) weeks prior to the annual meeting of the membership, the President shall appoint a committee of three (3) life, active or associate members to review the Treasurer's books for the previous fiscal year and report thereon at such meeting. The president should also be on the signature list of the bank account along with the Treasurer

2. **Vice-president:** The Vice-president shall act for the President in his absence or upon his resignation, disability or demise. The Vice-president shall be Chairman of the Election Committee and shall perform such duties as designated by the President.
3. **Secretary:** The Secretary shall keep minutes of all Board and membership meetings and shall perform such other duties as the President may direct.
4. **Treasurer:** The Treasurer shall receive and be accountable for all funds belonging to the VHF Club; shall sign all checks and pay all bills when authorized to do so by the Board; shall keep an accurate set of books and report monthly to the Board on all receipts, disbursements, and balances on hand; shall prepare and submit to the Board and membership an annual report showing receipts, disbursements, and balance on hand; shall file all reports and tax returns required by law; shall notify all members that dues will be payable at the end of the membership period and shall mail delinquency notices within thirty (30) days following expiration of membership. The Treasurer or his designate will provide a roster of members, paid for the current year, to the President at the start of the annual meeting. The Treasurer, for accounting purposes, shall balance the VHF Club's financial records monthly. The Treasurer shall be listed on the signature list of the VHF Club bank account along with the President

VII. Board Meetings

A meeting of the Board shall be held upon notice by the President, at a date, time, and place stated. In an emergency situation, as determined by the President, a board meeting may be accomplished by conference call by telephone. Attendance of a Director at any meeting shall constitute a waiver of notice of such meeting except where he attends for the express purpose of objecting to the transaction of business because the meeting is not lawfully called or convened. Neither the business to be transacted at a board meeting nor the purpose thereof need be specified in the notice or waiver of notice of such meeting. Any Director may waive notice by writing a waiver filed with the Secretary at such meeting. Four Board members shall constitute a quorum. The act of the majority of those Directors, or Directors and Trustees, present at a meeting attended by a quorum shall be the act of the Board.

VIII. Official Compensation

No member of the VHF Club shall be compensated for any service rendered thereto, but, upon approval of the Board of Directors, may be reimbursed for expenses actually incurred in its behalf.

IX. Financial Arrangements

1. Bank Accounts & Signing Authority

The Board shall approve the establishment of any new or additional bank accounts. The President or the Treasurer shall have the power to make, sign and endorse and accept for and on behalf and in the name of the VHF Club drafts and checks in the

regular course of business of the VHF Club. All bank accounts for the VHF Club shall carry signature cards containing the signatures of the President and Treasurer with authority to hold a debit card and to write and endorse drafts or checks for the VHF Club account.

2. Disbursement of Money

a. The Treasurer (or President in the absence of the Treasurer) shall disburse all monies as directed by approved motions of the Board. Exception: The President or Treasurer can disburse up to \$300 dollars a month under the direction of the President for incidental expenses necessary for Club operation, not to include field and meeting room rent /lease.

b. All monies will be disbursed by electronic or paper check or Club debit card. The Club's debit cards may be used by an authorized cardholder with written approval of another club account signer. An email would provide acceptable written approval.

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